

# Robertson on Your Resume

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Accurately representing yourself as a Robertson Scholar on your resume can be a unique challenge. You are considered a *Visiting Student* at the sister institution. While you have all the rights and privileges of a student on the sister campus, you are enrolled as a degree seeking student on your home campus only—even if you are pursuing a second major, a minor, or a certificate from the sister school. To represent your Robertson experience on your resume, we suggest the following:

## ***Describing the Program***

- In the *Education* section of your resume, list only your **HOME** campus as your degree-granting institution. Robertson Scholars earn their degree from the home campus; therefore, you **SHOULD NOT** list a degree or GPA from the sister institution.
- Include a line about the Robertson Scholarship in the *Education* or *Honors* section of your resume. For example:

### **Robertson Scholar, Class of 20XX**

The Robertson Scholarship is a full merit scholarship program at Duke University and the University of North Carolina at Chapel Hill. The program requires a semester in residence at the “sister campus” and provides full access to programs and courses at both institutions.

## ***Robertson Summer Programs***

Your Robertson Summer experiences should be included in the *Work, Related, Other, or Community Service Experience* section of your resume. Choose the appropriate section based upon the work you pursued during that summer.

## ***Describing the Campus Switch***

Include a line about the Campus Switch in the *Education* section of your resume. Doing so will help to explain what the Robertson Switch experience entails as well as the number of classes from the sister campus on your transcript. For example:

### Example 1:

EDUCATION     Duke University  
                         Bachelor of Arts in History, May 20XX  
                         GPA: 3.63  
                         Semester at the University of North Carolina, Chapel Hill, Spring 20XX

### Example 2:

EDUCATION     Duke University  
                         Bachelor of Arts in History, May 20XX  
                         GPA: 3.63  
  
                         University of North Carolina, Chapel Hill  
                         Robertson Scholars Campus Switch Term, Spring 20XX

## ***Including a second Major, Minor, or Certificate earned on the Sister Campus***

- If you earn a second major, a minor, or certificate from the sister campus, then **it will be notated only on your HOME campus transcript**. A transcript from the sister campus will not include any of this information.
- All classes taken on the sister campus transfer back to your home campus.

- Include the second Major, Minor, or Certificate in the *Education* section of your resume. Doing so will help to explain the Robertson experience, and the number of classes from the sister campus on your transcript. Some examples include:

Example 1:

EDUCATION      University of North Carolina at Chapel Hill  
Bachelor of Fine Arts with Art History Emphasis, May 20XX  
Certificate in Arts of the Moving Image at Duke University  
GPA: 3.63  
Semester at Duke University, Spring 20XX

Example 2:

EDUCATION      Duke University  
Bachelor of Arts in History, May 20XX  
Minor in Folklore at University of North Carolina, Chapel Hill  
GPA: 3.63

University of North Carolina, Chapel Hill  
Robertson Scholars Campus Switch Term, Spring 20XX